Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SHASHI BHUSHAN RATH GOVERNMENT WOMEN'S AUTONOMOUS COLLEGE,BERHAMPUR**
Name of the head of the Institution	**Dr CHITTARANJAN SATAPATHY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06802220556**
Mobile no.	**8895310443**
Registered Email	**principalsbrgwc.berhampur@gmail.com**
Alternate Email	**iqacsbrg22@gmail.com**
Address	**INFRONT OF OSRTC GARAGE, KHALLIKOTE COLLEGE ROAD**
City/Town	**BERHAMPUR**
State/UT	**Orissa**
Pincode	**760001**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**04-May-2006**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr Ranjan Kumar Padhy**
Phone no/Alternate Phone no.	**06802220556**
Mobile no.	**8917598069**
Registered Email	**iqacsbrg22@gmail.com**
Alternate Email	**principalsbrgwc.berhampur@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://sbrgautowomenscollege.ac.in/sbrg/naac/SSR%202016%20SBRG.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://sbrgautowomenscollege.ac.in/sbrg/Acadcalender/Academic%20Calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**B**	**71.25**	**2003**	**16-Sep-2003**	**15-Sep-2008**
2	**B++**	**2.77**	**2016**	**14-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**12-Jan-2015**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Proposed to sign MoU with other institutions	19-Aug-2019 1	17
Submission of the student feedback format to the departments	19-Aug-2019 1	17
Conduct of parent teacher meeting	30-Oct-2019 1	17
Proposed to conduct state/National level seminar	30-Oct-2019 1	17
To conduct remedial classes	11-Jan-2020 1	17

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2019 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View Link]
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Preparation of Student Admission Data Base for the Year of 20192020 ? Groundwork of Academic plan in the year of 20192020 ? Physical corroboration of New building Infrastructure in the campus ? Conduct of Academic and administrative audit in the college ? New methodology scheduling for teachinglearning process for new students

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Conduct of Academic Audit 20192020 2. Conduct of Administrative Audit 20192020 3. Preparation Student Admission Data Base 20192020 4. A provision of furniture's in the New college Building 5. Shifting all the materials from old building to new building	1. Academic audit 20192020 completed 2. Administrative 20192020 completed 3. Student Admission Data Base 20192020 archived 4. provision of furniture's to new classroom arranged 5. Shifting materials old building to new building are completed
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	05-Mar-2020
17. Does the Institution have Management Information System ?	No

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nill	NIL	NIL	Nill
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year				
Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
Nill	NIL	Nill	NIL	Nill
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HISTORY	17/06/2019
BA	POL SC	17/06/2019
BA	ODIA	17/06/2019
BA	SANSKRIT	17/06/2019
BA	ENGLISH	17/06/2019
BA	LOGIC & PHILOSOPHY	17/06/2019
BA	HOME SCIENCE	17/06/2019
BA	ECONOMICS	17/06/2019
BA	PSYCHOLOGY	17/06/2019
BA	EDUCATION	17/06/2019
BSc	BOTANY	17/06/2019
BSc	ZOOLOGY	17/06/2019
BSc	PHYSICS	17/06/2019
BSc	CHEMISTRY	17/06/2019
BSc	MATHEMATICS	17/06/2019
BSc	COMP SCIENCE	17/06/2019
BCom	BCOM	17/06/2019
MA	APPLIED PSYCHOLOGY	17/06/2019
MA	HISTORY	17/06/2019
MA	ENGLISH	17/06/2019
MA	HOME SCIENCE	17/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	ENGLISH	22
BA	ODIA	29
BA	HISTORY	29
BA	ECOMNOMICS	27
BA	EDUCATION	22
BA	HOME SC.	25
BA	PHILOSOPHY	27
BA	PSYCHOLOGY	13
BA	SANSKRIT	22
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The institution had developed feed back format for both parents and students.Feedback on the teaching-learning process is received from students on „Feedback proforma? based on a structured questionnaire framed as per the IQAC college committee approved. The questionnaire well settled in college website and instruct to the Students filled the feedback proforma and drop the feedback receiving boxes present in the college campus. Also the facilities have available regarding feedback from which the students is communicated directly to the Principal. Members of anti ragging committee/Discipline committee also receive feedback from students through class campaigns. And Grievances and necessary suggestions can be Redressal to the respective cell of the college by suggestion box" in the campus. All the departments receive feedback from parents through parent teacher meetings and discuss different issues once a month in the campus. the principal, committees and management system were communicated/ suggested to the government and University for the students requirements time to time. The received feedback s scrutinized and analyzed by the IQAC and forwarded to the Head of the institution with necessary suggestions based on this feedback. The constructive feedback is deliberated to develop new strategies and programmes to address in various ways.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled

BA	Hons	304	304	295
BCom	Hons	128	128	128
BSc	HONOURS	192	192	178
MA	Regular	112	230	112
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	601	42	18	0	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
0	0	0	0	0	0
[View File of ICT Tools and resources]()					
[View File of E-resources and techniques used]()					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Every academic session to seek blessings of Almighty. Orientation programs are organised at the beginning of session for newly admitted students to know about their college, syllabus, system and discipline. Mentoring is important not only because of the knowledge and skills students can learn from mentors, but also because mentoring provides professional specialization and personal support to facilitate success in the students performance. A mentor is someone who takes a special interest in helping another person to develop into a successful professional. Keeping that in view mentoring system has been introduced in the college campus for which a committee has been constituted with senior faculty members. Before the commencement of the mentoring system a meeting was convened by the Coordinator, Proctorial committee. The committee has been resolute that the mentor has to meet their mentee twice in a session to discuss their personal as well as academic problems. Accordingly it was done in all the departments. The record was submitted to the Coordinator, Proctorial Committee for necessary follow up and action.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1774	18	1:99

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
43	18	25	0	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nill	NIL
2020	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	HONS	6TH	31/03/2020	31/05/2020
BCom	HONS	6TH	31/03/2020	31/05/2020
BSc	HONS	6TH	31/03/2020	31/05/2020
MA	HONS	4TH	31/03/2020	31/05/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	0	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sbrgautowomenscollege.ac.in/sbrg/iqac.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	HONS	277	221	79.78
UG	BCom	HONS	127	117	92.12
UG	BSc	HONS	133	133	100
PG	MA	REGULAR	42	42	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sbrgautowomenscollege.ac.in/sbrg/index.html

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	NIL	NIL	Nill	NIL

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	Nill

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
NIL	0

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	CHEMISTRY	6	3
National	ZOOLOGY	1	2
		[View Uploaded File](#)	

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0
	[View Uploaded File](#)

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nill	0	Nill
		[View Uploaded File](#)	

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Oxidative stress generated at nickel oxide nano-particle interface results in bacterial membrane	Biraja S. Pattanayak	RSC Advances	2019	67	5	5
Production and cytological char acterizati on of a synthetic amphiploid derived from a cross betw een Oryza sativa and Oryza punctata	K Kumar, K Neelam, G Singh, J Mathan, A Ranjan, DS Brar, K Singh	Genome	2019	3	3	5
Understa nding the influence of	S. Thakur, S.K. Panigrahi,	IET science, m easurement technology	2019	8	9	9

ambience on thermal ageing of natural ester liquid	A.K. Mishra, R. Sarathi					
Reflective walled sample compartment and optimization of data acquisition geometry towards sensitive fluorescence measurement in fiber-optic setup	S.K. Panigrahi, A.K. Mishra	Measurement	2019	4	3	3
Study on the dependence of fluorescence intensity on optical density of solutions: the use of fluorescence observation field for inner filter effect corrections	S.K. Panigrahi, A.K. Mishra	Photochemical Photobiological Sciences	2019	31	32	32
Identification of pyrene in complex sample matrix using time-resolved fluorescence measurement coupled with PARAFAC analysis	S.K. Panigrahi, A.K. Mishra	Journal of Photochemistry and Photobiology A: Chemistry	2019	3	4	4
Inner	S.K.	Journal	2019	267	273	273

filter effect in fluorescence spectroscopy: As a problem and as a solution	Panigrahi, A.K. Mishra	of Photochemistry and Photobiology C: Photochemistry Reviews				
Derived Absorbance Spectral Parameter as a Tool for Sensitive Fluorescence Measurements of Optically Dense Systems	S.K. Panigrahi, A.K. Mishra	The Journal of Physical Chemistry A	2019	3	4	4

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

View File

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0

View File

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and

Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
CATC-2019	NCC	1	20
CATC-2019 IGC	NCC	1	11
All India TSC (Girls)	NCC	1	1
Swachhata Pakhwada	NCC	1	25
Basic Mountaineering Course	NCC	1	1
Pre IGC RDC – Phase 2	NCC	1	5
All India Kanchanjunga, Sikkim Trek (Girls), 2019	NCC	1	7
Celebration of NCC Week - Cancer Awareness Rally	NCC	1	25
Tree Plantation	NCC	1	25
YRC, Free Health Checkup Camp	YRC, SBR Govt.Womens College inassociation with MKCG	3	90
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
YRC, Seminar on Road Safety	YRC, SBR Govt.Womens College inassociation with MKCG	YRC, Seminar on Road Safety	3	80
YRC ,Health awareness seminar on Breast cancer	YRC, SBR Govt.Womens College inassociation with MKCG	YRC ,Health awareness seminar on Breast cancer	2	100

YRC ,Health awareness seminar on Mental health	YRC, SBR Govt.Womens College inassociation with MKCG	YRC ,Health awareness seminar on Mental health	2	90
YRC, Free HealthCheckup Camp	YRC, SBR Govt.Womens College inassociation with MKCG	YRC, Free HealthCheckup Camp	2	90
YRC, Health awareness seminar on obesity and womens health	YRC, SBR Govt.Womens College inassociation with MKCG	YRC, Health awareness seminar on obesity and womens health	2	50
YRC, Seminar on Mental Heath Awareness	YRC, SBR Govt.Womens College inassociation with MKCG	YRC, Seminar on Mental Heath Awareness	3	80
YRC ,Health Awareness Seminar on Breast Cancer	YRC, SBR Govt.Womens College inassociation with MKCG	YRC ,Health Awareness Seminar on Breast Cancer	4	70
YRC, Free Health Checkup Camp	YRC, SBR Govt.Womens College inassociation with MKCG	YRC, Free Health Checkup Camp	3	90
YRC, Health awareness seminar on obesity and womens health	YRC, SBR Govt.Womens College inassociation with MKCG	YRC, Health awareness seminar on obesity and womens health	2	50
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year			
Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
TOMCAT7 LIMS	Partially	NO	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	49735	0	294	0	50029	0
Reference Books	440	0	0	0	440	0
Journals	0	0	0	0	0	0
Others(specify)	0	0	0	0	0	0

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content

NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	85	1	1	0	1	0	0	10	0
Added	0	0	0	0	0	0	0	0	0
Total	85	1	1	0	1	0	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	820000	820000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The repairing work, maintenance and construction of the college building, library, classrooms, electric appliances and other physical infrastructure of the college is done mainly from the internal sources i.e. maintenance fund/ building fund charges from the students or from the UGC grants whenever received for the said purposes Classes in the laboratory are conducted under the supervision of faculty members and support staff. The laboratory is well maintained and upgraded from time to time in terms of infrastructure keeping in view the requirement of students. The equipment is maintained and an account of equipment is made on regular basis by maintaining stock register. Automation of the college library is completed so far as under graduate course is concerned. The library is kept open during the college hours and accession register, stock registers, issue register are maintained meticulously under the guidance of librarian and other staff members. There is a study room for faculty members as well as for the students. Online admission process takes place under the auspices of student's academic management system (SAMS) of Govt. of Odisha. In the academic secession 2018-19 the IQAC has undertaken with various training programme for students and faculties and other internal and external development works.

http://sbrgautowomenscollege.ac.in/sbrg/infrastructure.html

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Scholarships	1048	4223544
b)International	NIL	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	Nill	0	NIL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competative Acadamy Berhampur	63	23	63	0
2019	Career & Jobs in Master in Business Adm inistration	143	122	143	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed

| NIL | 0 | 0 | NIL | 0 | 0 |

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	35	SBRG Womens college	BA	OTHERS	MA
2019	28	SBRG Womens college	BCom	OTHERS	MCOM
2019	36	SBRG Womens college	BSc	OTHERS	MSC

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Folk Dance RANAPA	STATE	1
KABADI	STATE	1

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nill	Nill	Nill	NIL
2019	NIL	International	Nill	Nill	Nill	NIL
2020	NIL	National	Nill	Nill	Nill	NIL
2020	NIL	International	Nill	Nill	Nill	NIL

View File

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college encourages students to have student representative for all the activities related to the development of the institution for administrative and academic management (IQAC, Student Union and Different Cultural Associations,

Seminar Secretary etc). These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who passes orders to the concerned committees for smooth implementation of different activities. The demands and grievances of the students are given utmost priority and successfully redressed from time to time. Also class representatives /Seminar secretaries are selected for quick redressal of their problems. Most of the teachers try to convey their message to other students through these representatives so that they learn leadership skills besides excelling in academics. All the Department students representative elected as Seminar Secretary, Assistant Seminar Secretary and Class representative. They act as student representative in their respective departments. They take active part in all the departmental activities like organisation of Departmental seminar, competitions and other curricular activities. In this way there is decentralization in the process of management.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

There is an Alumni Association that functions normally in the college but the Association is not registered under Society registration Act. No significant financial and other support service to the development of the institution has been received. This association is also working in the development of the college. Every year an Alumina association meeting, inter-college quiz competition is being organised in the college campus.

5.4.2 – No. of registered Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

YES

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Best Practice: 1: Principal is the nominee of the employers and authorized for the financial powers to run the institution. The Principal, in accordance with the advice of other teachers, nominates different committees and clubs for the proper planning and implementation of various academic and Co-curricular policies. For the decentralization and participative management purpose, the college has adopted the method of formation of various committees comprising the members of the teaching staff members from the different departments of the college. The purpose behind the formation of these committees is to ensure the smooth functioning of the various administrative works in the college. The participation of various teachers ensures the transparency a and accountability regarding their respective tasks. This practice adds to efficiency and responsibility of the teachers. Best Pracice: 2: Infrastructure Development: A new G5 building was constructed in place of old asbestos building at a cost of Rs. 13.7 Crores funded by State Government and was made operational. All modern facilities like Auditorium, Conference hall, Virtual class room etc. including disabled friendly amenities like ramp and two lifts, 13 nos. of toilets are provided for smooth operation of college office and all Departments, academic

activities and examination. So the long standing infrastructure issue could be solved for a healthy academic and administrative environment.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum is a broad term which includes both curricular and co-Curricular activities. Curricular activities are already designed by the university and choice based credit system is already operational in the college. Board of studies and academic council approve the curricular aspect of the curriculum each year. The common minimum standard prescribes the academic activities of the institution. All the co-curricular activities are properly implemented as per the Academic calendar prescribed by Govt. of Odisha, Higher Education Department
Teaching and Learning	The College provides infrastructural support to improve teaching learning process as required by the teaching departments. The Staff and the students are encouraged to adopt non-conventional and latest pedagogical practices. The faculties of each department meet at the beginning of each academic session for term-wise allocation of syllabus, assignments and class tests/evaluation process for the semester and follow the academic calendar of that session. Technology enabled Teaching Learning process practiced in college. LCD projectors, overhead projectors, are used for teaching regularly. Field study and Practical file work carried out by some of the departments of the College. To enlighten students on diverse aspects of knowledge, Seminars and guest lectures are organized by different departments
Examination and Evaluation	Semester examinations are held strictly according to the schedules outlined in the academic calendar drawn up at the beginning of the academic session. Examination and evaluation is the vital element in the quality enhancement of the institution. In the beginning of the session strategic planning has been done regarding timely

	publication of result, error free result publication and transparency in the process of conduct of examination. In order to implement such activity action has been taken by the examination section for timely and error free publication of result. Transparency in the conduct of examination has been achieved due to effort of all faculty of the institution, members of examination section, involvement of internal squad members and strict invigilation. Regarding timely publication and error free publication of result efforts have been taken by controller of examinations, deputy controller of examinations and other official involved in the result publication process.
Research and Development	The research Committee encourages and monitors the research activities, infrastructure provided and required by teachers to carry out research activities. Teachers are kept updated about available scopes for applying for research grants. The college provides duty leave to faculty as per norms to attend different International/ National Conferences. The Institution makes necessary arrangements for timely availability or release of resources for smooth progress and implementation of research schemes/projects. Facility of internet, other Subscription to access e-resources is available to the staff students to facilitate smooth progress and implementation of research schemes/projects.
Library, ICT and Physical Infrastructure / Instrumentation	The institute has well equipped library with more than 40000 books to cater to the needs of the students at both UG and PG level. The institute also has infrastructural facility with best ameneties.
Human Resource Management	Human resource management is the practice of managing an organization's employees for quality enhancement process. Strategic planning has been done in the beginning of the session for the best utilisation of human resources through various sources. The various welfare schemes for staff and students are available in the college. All the members of staff and students are covered under group insurance Accidental Benefit Schemes. The college

	has various committees/cells, comprising of convener and faculty members team, to monitor and manage different academic and non-academic responsibilities Faculty members serve as Experts/Resource persons/Chair the sessions in National Seminars/Workshops organized by others institutions and organizations For the overall development of students, they are encouraged to join NCC, NSS and other club and societies. This will also help them in getting jobs.
Industry Interaction / Collaboration	Industry interaction and collaboration enables the institutions to produce the quality students. Such interaction can be of mutual benefit to the institution as well as to the industry. It has been planned to organise collaboration with industries for the purpose of student benefits.
Admission of Students	Admission of students to different undergraduate programme is conducted through student Academic management system as per the direction and modalities stipulated by the Govt. Of Odisha Higher Education Department. Action has been taken by the principal and officer in charge of admission to stick to the direction and modalities of the Govt. Transparency has been maintained in the process of validation, admission and subject allotment.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	As it is a Govt. College, all units of planning and developmental works are executed by the agencies of the Govt. However, the college submits plans for infrastructural development to the Govt. which in turn designs the plan outlay and works out the estimate of expenditure. After due approval by administrative authority, the plans are executed. The Govt. provides funds for this purpose.
Administration	The college is under the administrative control of department of Higher Education Govt. of Odisha. Accordingly the administration of the college is carried out as per policies and direction of the Govt. The principal is the administrative Head of the college and is incharge of ensuring

	smooth conduct of academic activities, office works and other cocurricular and extra-curricular activities. The office administration of the College is headed by the Head Clerk under whom there are Senior Assistant, Junior Assistant and other Class IV Staff. Thus, the decentralization of departments and personnel of the institution helps in improving the quality of its educational provisions. The Administration is always open to discussion with the teaching and non teaching staff which, in turn, encourages the involvement of the staff for the improvement of effectiveness and efficiency of the institutional process.
Finance and Accounts	The college receives grants from the Govt. to meet the expenditure towards salary of the employees, developmental works and the routine works. The cash books, daily collection registers and other registers like stock registers are maintained and updated regularly. The college expenditures are audited by the audit parties of the Accountant General. The principal, The Accounts Bursar, Head Clerk, Account and other support staffs ensure that transparency and accountability are maintained so far as college finances are concerned. Students deposit their fees through online mode.
Student Admission and Support	Admission procedure of different undergraduate programmee are conducted through SAMS under he overall supervision of Govt. of Odisha. Students apply online and merit list indicating the names of the college and streams to which candidates can be admitted are published online by the Government. After selection, students report their respective college where the documents are verified and they are formally admitted. Even admission fees are paid online. Since the college is a Women's college, students from various socio-economic backgrounds take admission every year. The college provides all possible measures to assess the learning levels of its students. The students are counselled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-

	curricular activities, rules and regulations of the institution as well as facilities available in the college. The list of courses, curricular and co-curricular activities, rules and regulations, facilities available etc are also published in the college.
Examination	Examination Branch of the college is now fully computerized. Students can fill their examination forms online and the college authority download admit cards and provisional result cards of their regular students. Online declaration of final examination result in college and University website, so that no student suffers in his/ her career mobility due to delay in declaration of results and issue of mark sheets. The examination department of the college takes care of students to inform/help them in case of any difficulty.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	0
2020	NIL	NIL	NIL	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nill	Nill	Nill	Nill
2020	NIL	NIL	Nill	Nill	Nill	Nill
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP: Applied	1	16/12/2019	20/12/2019	5

Psychological Sciences for Professional and Personal Growth				
[View File](#)				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external audit regularly. Internal audit is done by the Accounts Bursar daily. External audit is done by the Auditors from Department of Higher Education and auditors from Accountant General. Mostly they verify the cashbook, daily collection register, pass book, all vouchers pertaining to purchase of all essential items, comparative quotations etc. The stock register is also verified by the auditors regularly in every year.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
[View File](#)		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	PRINCIPAL
Administrative	No	NIL	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of new hostel 2. Construction of computer laboratory 3. Opening of new student canteen

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	**NIL**	**Nill**	**Nill**	**Nill**	**0**
2020	**NIL**	**Nill**	**Nill**	**Nill**	**0**
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	**Nill**	**Nill**	**0**	**0**

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
We are using energy efficient LED bulbs and tubes instead of conventional lights so as to reduce the load of electricity to a considerable amount.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	**Yes**	**2**
Physical facilities	**Yes**	**2**

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	**Nill**	**Nill**	**Nill**	**Nill**	**NIL**	**NIL**	**Nill**
2020	**Nill**	**Nill**	**Nill**	**Nill**	**NIL**	**NIL**	**Nill**
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NIL	**Nill**	**NIL**

7.1.6 – Activities conducted for promotion of universal Values and Ethics			
Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rail water harvesting system developed Waste management system developed in the campus N.S.S and Y.R.C. First Aid training programmes were undertaken. Plantation campus cleaning programmes conducted

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice: 1: Principal is the nominee of the employers and authorized for the financial powers to run the institution. The Principal, in accordance with the advice of other teachers, nominates different committees and clubs for the proper planning and implementation of various academic and Co-curricular policies. For the decentralization and participative management purpose, the college has adopted the method of formation of various committees comprising the members of the teaching staff members from the different departments of the college. The purpose behind the formation of these committees is to ensure the smooth functioning of the various administrative works in the college. The participation of various teachers ensures the transparency a and accountability regarding their respective tasks. This practice adds to efficiency and responsibility of the teachers. Best Practice: 2: Infrastructure Development: A new G5 building was constructed in place of old asbestos building at a cost of Rs. 13.7 Crores funded by State Government and was made operational. All modern facilities like Auditorium, Conference hall, Virtual class room etc. including disabled friendly amenities like ramp and two lifts, 13 nos. of toilets are provided for smooth operation of college office and all Departments, academic activities and examination. So the long standing infrastructure issue could be solved for a healthy academic and administrative environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://sbrgautowomenscollege.ac.in/sbrg/naac.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

To prepare talented youth as responsible and useful citizens for effective participation in all areas of development, in order to achieve those missions institution has provided best efforts in following areas: Curriculum development: Teaching learning process: Classes are conducted regularly by adopting innovative approach like collaborative learning, cooperative learning simulated teaching, brainstorming and group discussion and in smart class rooms. ICT enabled seminars are organised for the benefit of the students. This year due to the pandemicas the college remained closed for most of the time taking into consideration of the careers of the students ICT enabled online classes were undertaken. Students also presented online/Offline seminars and online projects as part requirement of the degree course. Question banks based on CBCS pattern have been prepared for ready reference. Time to time remedial classes are conducted for benefit of hostel students. Proctorial classes, Parent teachers meetings are organised for better interactions and for the benefit of the students. Self defence training programme: All the girl students

are exposed to self defence training programmeto learn important values like dedication, perseverance, hard work, honour, respect, courage self discipline and self confidence

Provide the weblink of the institution
http://sbrgautowomenscollege.ac.in/sbrg/index.html

8.Future Plans of Actions for Next Academic Year

• Organising awareness session on Academic and Administrative Audit in the beginning of academic year • Preparation for Autonomy Extension. • Preparation towards proposed Academic Autonomy. • Completion of student Data Base. • Fire safety measures for administrative and science • block. • Question Bank as per CBCS syllabus • Attracting more number of alumni • Planning for installing Solar Energy for harnessing • Green Energy in the campus.